



Alphacrucis University College

COURSE HANDBOOK

BACHELOR OF BUSINESS AND BACHELOR OF MINISTRY

*School of Business and Leadership and
School of Ministry and Theology*

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Overview

Bachelor of Business and Bachelor of Ministry	Program Director	Dr Johnny Kumar
	AQF Level	AQF Level 7 (Undergraduate)
	Qualification	Bachelor Degree
	Subjects	32
	IELTS	6.0
	Languages of Instruction	English
	CRICOS Code	0102072
	ASCED Code	080301 and 091703
	Accreditation	Self-accreditation
	Course Length	4 years full-time; up to 12 years part-time
	Entry Requirements	https://www.ac.edu.au/awards/bachelor-business-bachelor-ministry/

COURSE OVERVIEW

The Bachelor of Business and Bachelor of Ministry double degree is designed to enable graduates to provide creative solutions by integrating their Christian worldview with business acumen, to complex issues such as social and environmental responsibility. By combining a solid core of skills in leadership, management, finance, accounting and innovative electives, together with ministry training, graduates of this double degree are better equipped to serve in Christian ministry. Likewise, graduates in the broader business community will be better trained and skilled at sharing their faith, leading groups of people and meeting needs.

Pastors and people in various other ministries need to be equipped with important business knowledge and skills, including an understanding of the changing legal and taxation environment, and best practice governance principles. General skills in communication and problem-solving are developed alongside the specialist knowledge areas to be able to contribute to the wider community, as well as Christian and Not-for-Profit organisations.

Course Structure

Note: Contact the Student Support Team for access to previous course version.

This course structure applies to students enrolled from Semester 2, 2026 onwards.

The Bachelor of Business and Bachelor of Ministry is a double degree comprising 32 subjects (320 credit points). It is a combination of two separate awards undertaken concurrently resulting in a reduced total duration. Every program for this award shall include:

- All core subjects from the separate awards (20 subjects)
- A major specialisation from the Bachelor of Business
- 4 restricted electives*

To qualify for the award of the double degree of Bachelor of Business and Bachelor of Ministry, a candidate shall complete at least 320 credit points, including satisfactory completion of the core and specialisation subjects of each course noted below.

Content of the course of study		Credit points
Core Subjects	ACA101 Faith and Purpose ACC101 Accounting for Decision Making BIB104 Old Testament Foundations BIB105 New Testament Foundations BUS101 Business Law BUS102 Economics BUS104 Introduction to Business Analytics BUS105 Quantitative Skills BUS202 Financial Decision Making CCM101 Introduction to Cross-Cultural Ministry EXP201 Professional Practice HIS102 Church History Foundations LEA201 Leadership Principles MAN101 Introduction to Management MIN101 Introduction to Pastoral Ministry MIN102 Christian Spirituality MIN201 Pastoral Administration and Management MKT101 Foundations of Marketing THE105 Introduction to Theology THE201 Christian Ethics	10 x 20
Electives	10 credit points at BIB200 level or above 10 credit points at CCM/EXP/MIN/WOR200 level or above 10 credit points at THE200 level or above 10 credit points at BIB/CCM/MIN/THE/WOR300 level* * NOTE: The following subjects must be completed in addition to the subjects included in the Accounting specialisation by any student wishing to gain acceptance into certain professional bodies (CPA Australia or CAANZ). To achieve professional	10 x 4

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	accounting association entry, students will be required to exceed 320 credit points. BUS250 Corporations Law* BUS260 Business Finance* BUS350 Taxation Law*	
Business Specialisation	<i>Students are advised to contact the Program Director upon commencement to determine which specialisations are available.</i> ACCOUNTING <i>(This specialisation includes subjects that are required to gain acceptance into professional bodies, CPA Australia and CAANZ)</i> ACC202 Financial Reporting ACC210 Management Accounting ACC311 Accounting Theory and Current Issues ACC320 Audit and Assurance BUS120 Business Information Systems BUS250 Corporations Law BUS260 Business Finance BUS350 Taxation Law BUSINESS ANALYTICS BUS205 Business Analytics and Artificial Intelligence BUS210 Business Intelligence and Data Visualisation BUS220 Excel and Data Analytics BUS251 Ethics in Data Analytics BUS320 Data Mining and Machine Learning BUS321 Predictive Analytics BUS322 Financial Analytics BUS323 Marketing Analytics LEADERSHIP & MANAGEMENT HRM201 Fundamentals of Human Resource Management MAN201 Organisational Behaviour LEA201 Leadership Principles MAN311 Strategic Management LEA301 Advanced Leadership and Decision Making LEA311 Creativity and Entrepreneurship MAN351 International Management 10 credit points BUS/EXP/HRM/LEA/MAN/MKT 200 or 300 level MARKETING MKT201 Sales Management MKT251 Marketing Communication MKT202 Consumer Behaviour MKT301 Market Research MKT351 International Marketing	10 x 8

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	EXP202 Professional Practice in Business 20 credit points BUS/EXP/HRM/LEA/MAN/MKT 200 or 300 level HUMAN RESOURCE MANAGEMENT (Not currently available) HRM201 Fundamentals of Human Resource Management HRM202 Human Resource Planning & Development HRM203 Management of Workplace Health and Safety HRM302 Performance Management HRM351 Industrial Relations MAN311 Strategic Management 20 credit points BUS/EXP/HRM/LEA/MAN/MKT 200 or 300 level <i>*Students in the Accounting specialisation are permitted to take ACC301 Accounting for Groups in place of the restricted elective at 300 level or above</i> <i>**Students in the Business Analytics specialisation are required to enrol in two additional units (BUS120 and BUS260)</i>	
Rules of Progression	Maximum of 15 subjects (150 credit points) at 100 level, at least four subjects (40 credit points) at 300 level, at least 1 subject (10 credit points) in Professional Experience in Business (EXP) and 1 subject (10 credit points) in Professional Experience in Ministry or Chaplaincy.	
Other protocols of the course	Any course protocols defined in the Bachelor of Business or Bachelor of Ministry apply here.	
Pre-requisites for specific subjects	Pre-requisites are noted on the subject outline. Students must have completed the pre-requisite to enrol in the subject.	

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Recommended Course Progression

Based on a full-time study mode

CORE		SPECIALISATION		ELECTIVES	
First Year					
Semester 1			Semester 2		
ACA101	Faith and Purpose		ACC101	Accounting for Decision Making	
BIB104	Old Testament Foundations		BIB105	New Testament Foundations	
BUS105	Quantitative Skills		BUS104	Introduction to Business Analytics	
MAN101	Introduction to Management		HIS102	Church History Foundations	
Second Year					
Semester 1			Semester 2		
BUS101	Business Law		BUS102	Economics	
CCM101	Introduction to Cross Cultural Ministry		EXP201	Professional Practice	
LEA201	Leadership Principles		MIN102	Christian Spirituality	
MIN101	Introduction to Pastoral Ministry		THE105	Introduction to Theology	
Third Year					
Semester 1			Semester 2		
MIN201	Pastoral Administration and Management		BUS202	Financial Decision Making	
THE201	Christian Ethics		MKT101	Foundations of Marketing	
XXX	Business Specialisation Subject		XXX	Business Specialisation Subject	
XXX	Business Specialisation Subject		XXX	Business Specialisation Subject	
Fourth Year					
Semester 1			Semester 2		
Elective Subject	10 credit points at BIB200 level or above		Elective Subject	10 credit points at BIB/CCM/MIN/THE/WOR300 level or above	
Elective Subject	10 credit points at CCM/EXP/MIN/WOR200 level or above		Elective Subject	10 credit points at THE200 level or above	
XXX	Business Specialisation Subject		XXX	Business Specialisation Subject	
XXX	Business Specialisation Subject		XXX	Business Specialisation Subject	

Course Learning Outcomes

Details of course learning outcomes are available in the Bachelor of Business and Bachelor of Ministry course of study handbooks.

[*Bachelor of Business Handbook*](#)

[*Bachelor of Ministry Handbook*](#)

Work Integrated Learning

Work-Integrated Learning may be undertaken through various Professional Practice and Professional Experience subjects at AC. These subjects seek to create a direct linkage between the learning, skills and values engaged in lectures, and the reflection which occurs when these are applied in real-life settings. These work-based training subjects comprise of instruction, academic assessment and a placement in a workplace for a minimum of 100 hours of voluntary unpaid work for each subject.

To qualify for the award of the degree of Bachelor of Business and Bachelor of Ministry, a candidate will complete at least 2 subjects (20 credit points) of Professional Practice, one within each specialisation. Students are usually required to find their own workplace/ employer/ mentor to be approved by AC. In some cases, a new aspect within a student's current paid employment may be suitable as a work placement.

For further information related to Work-Integrated Learning, please see the Professional Practice Handbook on Moodle or contact our [Student Support](#) team.

Other Course Information

For other course information, such as information on Professional Accreditation and available intakes, visit the course web page:

<https://www.ac.edu.au/awards/bachelor-business-bachelor-ministry/>

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Useful Links

AC WEBSITE



<https://www.ac.edu.au/>

ACADEMIC CALENDAR



<https://www.ac.edu.au/key-dates/>

HOW TO ENROL



Please see the [Timetable](#) for available subjects and contact [Student Support Team](#) for tailored academic advice before completing the enrolment form.

AC POLICIES



<https://ww1.ac.edu.au/ppm/>

LEARNING MANAGEMENT SYSTEM



Enrolled students will have access to AC's [LMS](#)

FEES



<https://www.ac.edu.au/fees-financing/>

STUDENT FORMS



<https://www.ac.edu.au/forms/>

GRADUATE ATTRIBUTES



<https://ww1.ac.edu.au/ppm/graduate-attributes-policy/>

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Student Support

The Student Support team are available if you need assistance. Email the team via: studentsupport@ac.edu.au or book a phone or video call via: [Bookings](#)

Phone: (02) 8893 9005

<https://www.ac.edu.au/student-services/>

For disability support, please contact dso@ac.edu.au

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Appendix 1

Course Progression Tracking Template

Bachelor of Business and Bachelor of Ministry

Student:	
Student ID number:	
Year of commencement:	

Bachelor of Business and Bachelor of Ministry requirements:

- All core subjects from the separate awards (20 subjects)
- A major specialisation from the Bachelor of Business
- 4 restricted electives*

200 cp Core subject Subject Code & Name	Subject Credit Points	Comments

80 cp of Specialisation Subject Code & Name	Subject Credit Points	Comments

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40 cp of restricted electives Subject Code & Name	Subject Credit Points	Comments