



Alphacrucis University College

Cross Institutional Study Application Home Provider Endorsement

Purpose and Process

This form is only for domestic students enrolled at Australian higher education providers who wish to study one or more approved Alphacrucis units and have those units credited towards their current award at their home institution.

This form must be completed in full by the relevant authorising officer/s at your home institution, to outline credit details for the courses (subjects) you have applied for, and to verify your current fee liability status.

Alternatively, an official, signed approval letter/form from your home institution providing the relevant details may also be accepted.

This complete form and/or letter is to be submitted to admissions@ac.edu.au with your cross institutional application form by the relevant closing date.

Student name: _____

Student number (at home institution): _____

Home institution name: _____

Current program (course/award) at home institution: _____

AC unit code	AC unit name	Study period	Study year	Location (campus/online)

Will all the units listed above be credited to the student's course? ☐ Yes ☐ No

If NO, please specify which units will not be credited:

Is the student enrolled in a Commonwealth Supported Program? ☐ Yes ☐ No

If YES, please confirm the year of commencement in current program (award):

If NO, is the student a domestic fee-paying student using FEE-HELP? ☐ Yes ☐ No

AUTHORISING OFFICER DETAILS FOR CONFIRMING THAT RESULTS FROM ABOVE UNITS (SUBJECTS) WILL BE CREDITED TOWARDS CURRENT HOME INSTITUTION PROGRAM (AWARD):

Authorised officer name: _____

Authorised officer signature: _____ Date: _____

Position title: _____

Contact number/email: _____

AUTHORISING OFFICER FOR VERIFYING STUDENT FEE LIABILITY STATUS:

Authorised officer name: _____

Authorised officer signature: _____ Date: _____

Position title: _____

Contact number/email: _____

Authorising home institution official stamp:

