



AlphaCrucis University College

COURSE HANDBOOK

DIPLOMA OF CHAPLAINCY AND DIPLOMA OF MINISTRY

*School of Health and Human Sciences and
School of Ministry and Theology*

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Overview

Diploma of Chaplaincy and Diploma of Ministry	Program Director	Rebecca Jones
	AQF Level	AQF Level 5
	Qualification	Diploma
	Subjects	12
	Languages of Instruction	English
	CRICOS Code	094095K and 094096J
	ASCED Code	091703
	Accreditation	Self-accreditation
	Course Length	1.5 years full time ; up to 5 years part-time
	Entry Requirements	https://www.ac.edu.au/awards/diploma-chaplaincy-and-diploma-ministry/

COURSE OVERVIEW

The Diploma of Chaplaincy and Diploma of Ministry is a double diploma arrangement that leads to two separate awards in the minimum possible time. These courses of study are designed to produce graduates who can apply integrated technical and theoretical chaplaincy and leadership concepts in a broad range of contexts from a Christian worldview, as well as embody integrity, professional knowledge and social skills, making a positive contribution to society.

AC is committed to providing academic pathways for students. These courses of study allow flexibility for students who may wish to start with a short undergraduate course before committing to one of AC's bachelor degrees.

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Course Structure

Note: Contact the Student Support Team for access to previous course version.

This structure applies to students admitted into the Diploma of Chaplaincy from 2024

This Double Diploma is based on three semesters (each of 13 weeks duration), with four subjects taught in each semester. It comprises:

- 80 credit points of compulsory core subjects
- 40 credit points of electives

To qualify for the two separate awards of the Diploma of Chaplaincy and Diploma of Ministry a candidate shall accrue an aggregate of at least 120 credit points, including satisfactory completion of the core subjects noted below.

Content of the course of study		Credit points
Core Subjects	ACA001 Faith and Purpose EXP009 Professional Practice in Chaplaincy BIB009 Old Testament Foundations or BIB010 New Testament Foundations MIN001 Introduction to Pastoral Ministry MIN012 Character Formation MIN013 Chaplaincy Ministry MIN014 Theories and Practices in Chaplaincy MIN015 Chaplaincy Support in Practice	8 x 10
Electives	4 subjects taken from accredited AQF Level 5, 6 or 7 subjects offered by AC.	4 x 10
Specialisations (Optional)	Community Chaplaincy (required to be able to apply to be an accredited chaplain) SSC010 Understanding Trauma SSC011 Understanding Addictions SSC012 Methods of Youth Work	3 x 10
Rules of progression	Students must complete 4 subjects, including MIN013, before enrolling in EXP009.	
Other protocols of the course	Any protocols defined in the Diploma of Chaplaincy or Diploma of Ministry apply. For students wishing to apply for accreditation as a Chaplain: SSC010, SSC011 and SSC012 must be completed.	
Bridging/nested courses	There are no nested courses within this course of study	

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Recommended Course Progression

Based on a full-time study mode, pursuing chaplaincy accreditation.

Students can track course progression using the template at the end of this handbook.

CORE		ELECTIVE	
First Year			
Semester 1		Semester 2	
ACA001	Faith and Purpose	MIN012	Character Formation and Ministry
BIB009 or BIB010	Old Testament Foundations or New Testament Foundations	MIN014	Theories and Practices in Chaplaincy
MIN013	Chaplaincy Ministry	MIN015	Chaplaincy Support in Practice
MIN001	Introduction to Pastoral Ministry	XXX000	Elective
Second Year			
Semester 3			
SSC010	Understanding Trauma		
SSC011	Understanding Addictions		
SSC012	Methods of Youth Work		
EXP009	Professional Practice		



Course Learning Outcomes

Graduates will be able to demonstrate:
• General understanding of key issues, recent scholarship and practices within the discipline areas of chaplaincy and ministry, consistent with a Christian worldview;
• Depth of understanding of practical fieldwork;
• Technical and theoretical understanding of basic research principles and methods, and knowledge of research approaches used in the discipline areas of chaplaincy and ministry.
Graduates will be able to demonstrate the ability to:
• Identify, analyse and synthesise theoretical knowledge in the discipline areas of chaplaincy and ministry;
• Examine a complex problem or presenting issues using appropriate ministry and chaplaincy methodologies and theories;
• Communicate technical and creative skills to express ministry ideas and perspectives;
• Communicate effectively to transfer knowledge and specialised chaplaincy skills to peers, clients, and general audiences in diverse contexts;
• Communicate effectively and creatively ideas and perspectives on key ministry issues, recent scholarship and practices in ministry to peers and general audiences in diverse contexts.
• Apply theoretical and technical knowledge and skills acquired within the specialist area of ministry in a range of professional contexts to develop appropriate solutions to chaplaincy issues;
• Work independently, responsibly and with the level expected in a broad range of professional, ministry, and chaplaincy contexts;
• Collaborate in team projects to make a positive contribution toward social issues;
• Undertake self-reflection and evaluation of performance for the purpose of vocational development.



Work Integrated Learning

Work-Integrated Learning may be undertaken through various Professional Practice and Professional Experience subjects at AC. These subjects seek to create a direct linkage between the learning, skills and values engaged in lectures, and the reflection which occurs when these are applied in real-life settings. These work-based training subjects comprise of instruction, academic assessment and a placement in a workplace for each subject.

To qualify for the award of the Diploma of Chaplaincy, a candidate will complete 1 subject (10 credit points) of Professional Practice.

For further information please refer to the SHHS Student Moodle Page.

Other Course Information

For other course information, such as information on Professional Accreditation and available intakes, visit the course web page:

<https://www.ac.edu.au/awards/diploma-chaplaincy-and-diploma-ministry/>

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Useful Links

AC WEBSITE



<https://www.ac.edu.au/>

ACADEMIC CALENDAR



<https://www.ac.edu.au/key-dates/>

HOW TO ENROL



Please see the [Timetable](#) for available subjects and contact [Student Support Team](#) for tailored academic advice before completing the enrolment form.

AC POLICIES



<https://ww1.ac.edu.au/ppm/>

LEARNING MANAGEMENT SYSTEM



Enrolled students will have access to AC's [LMS](#)

FEES



<https://www.ac.edu.au/fees-financing/>

STUDENT FORMS



<https://www.ac.edu.au/forms/>

GRADUATE ATTRIBUTES



<https://ww1.ac.edu.au/ppm/graduate-attributes-policy/>

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Student Support

The Student Support team are available if you need assistance. Email the team via: studentsupport@ac.edu.au or book a phone or video call via: [Bookings](#)

Phone: (02) 8893 9005

<https://www.ac.edu.au/student-services/>

For disability support please contact dso@ac.edu.au

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Course Progression Tracking Template

Diploma of Chaplaincy and Diploma of Ministry

Student:	
Student ID number:	
Year of commencement:	

For detailed subject information please refer to the [website](#)

Requirements:

- 80 credit points (8 subjects); 5 Core Subjects and 3 Community Chaplaincy Specialisation or Elective Subjects
- Community Chaplaincy Specialisation is required to be eligible for accreditation with Chaplaincy Australia
- *EXP009 Professional Practice in Chaplaincy* (100-hour chaplaincy placement) completed in final semester of study

	Enrolment	Notes
Core Subjects		
ACA001 Faith and Purpose		
BIB009 Old Testament Foundations; or BIB010 New Testament Foundations		
MIN001 Introduction to Pastoral Ministry		
MIN012 Character Formation and Ministry		
MIN013 Chaplaincy Ministry		
MIN014 Theories and Practices in Chaplaincy		
MIN015 Chaplaincy Support in Practice		
EXP009 Professional Practice in Chaplaincy		
Chaplaincy Subjects (required for chaplaincy accreditation)		
SSC010 Understanding Trauma		
SSC011 Understanding Addictions		
SSC012 Methods of Youth Work		
Elective Subject		
Elective 1:		
OR		
Elective Subjects (taken from any area eg: BIB, THE, MIN, SSC)		
Elective 1:		
Elective 2:		
Elective 3:		
Elective 4:		