



AlphaCrucis University College

# COURSE HANDBOOK

## **DIPLOMA OF ENTREPRENEURSHIP AND DIPLOMA OF LEADERSHIP**

*School of Business and Leadership and  
School of Ministry and Theology*

AlphaCrucis University College Ltd

ACN: 072 747 187  
ABN: 13 072 747 187  
RTO: 90525

TEQSA: PRV12006  
CRICOS: 00958A

Mail  
PO Box 337 Parramatta 2124

Phone  
1300 228 355

Email  
[info@ac.edu.au](mailto:info@ac.edu.au)

NSW

VIC

QLD

WA

SA

TAS

# COURSE HANDBOOK



AlphaCrucis University College

## DIPLOMA OF ENTREPRENEURSHIP AND DIPLOMA OF LEADERSHIP

---

### Table of Contents

|                                     |    |
|-------------------------------------|----|
| Overview .....                      | 2  |
| Course Structure .....              | 4  |
| Recommended Course Progression..... | 4  |
| Course Learning Outcomes .....      | 5  |
| Work Integrated Learning.....       | 6  |
| Other Course Information .....      | 7  |
| Useful Links.....                   | 7  |
| Student Support .....               | 9  |
| Appendix 1 .....                    | 10 |



### Overview

|                                                                   |                          |                                                                                                                                                                           |
|-------------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Diploma<br>of<br>Entrepreneurship<br>and Diploma of<br>Leadership | Program Director         | Kenelm Chan                                                                                                                                                               |
|                                                                   | AQF Level                | <a href="#">AQF Level 5 (Higher Education)</a>                                                                                                                            |
|                                                                   | Qualification            | Diploma                                                                                                                                                                   |
|                                                                   | Subjects                 | 12                                                                                                                                                                        |
|                                                                   | IELTS                    | 5.5                                                                                                                                                                       |
|                                                                   | Languages of Instruction | English                                                                                                                                                                   |
|                                                                   | CRICOS Code              | 108388M and 094097G                                                                                                                                                       |
|                                                                   | ASCED Code               | 091703 and 080301                                                                                                                                                         |
|                                                                   | Accreditation            | Self-accreditation                                                                                                                                                        |
|                                                                   | Course Length            | 1.5 years full-time; up to 5 years part-time                                                                                                                              |
|                                                                   | Entry Requirements       | <a href="https://www.ac.edu.au/awards/diploma-entrepreneurship-and-diploma-leadership/">https://www.ac.edu.au/awards/diploma-entrepreneurship-and-diploma-leadership/</a> |

### COURSE OVERVIEW

The Diploma of Entrepreneurship and Diploma of Leadership is a double diploma arrangement that leads to two separate awards in the minimum possible time. These courses of study are designed to produce graduates who can apply integrated technical and theoretical concepts in a broad range of contexts from a Christian worldview, as well as embody integrity, professional knowledge and social skills, making a positive contribution to society.

AC is committed to providing academic pathways for students. These courses of study allow flexibility for students who may wish to start with a short undergraduate course before committing to one of AC's bachelor degrees.



### Course Structure

*Note: Contact the Student Support Team for access to previous course version.*

**This course structure applies to students who commenced from Semester 1, 2025.**

This Double Diploma course structure is based on three semesters (each of 13 weeks duration), with four subjects taught in each semester. It comprises:

- 90 credit points of compulsory core subjects; and
- 30 credit points of electives.

To qualify for the two separate awards of the Diploma of Entrepreneurship and Diploma of Leadership a candidate shall accrue an aggregate of at least 120 credit points, including satisfactory completion of the core subjects noted below.

| Content of the course of study       |                                                                                                                                                                                                                                                                                                                                                         | Credit points |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>Core Subjects</b>                 | ACA001 Faith and Purpose<br>ENT001 Entrepreneurship Foundations<br>ENT002 Idea to Opportunity<br>EXP001 Professional Practice<br>EXP008 Entrepreneurship Professional Practice<br>BIB009 Old Testament Foundations or BIB010 New Testament Foundations<br>LEA004 Personal Leadership<br>LEA005 Leadership Principles<br>MKT001 Foundations of Marketing | 9 x 10        |
| <b>Electives</b>                     | 3 subjects taken from accredited AQF Level 5, 6 or 7 subjects offered by AC.                                                                                                                                                                                                                                                                            | 3 x 10        |
| <b>Specialisations (Optional)</b>    | Nil                                                                                                                                                                                                                                                                                                                                                     |               |
| <b>Rules of Progression</b>          | Any rules of progress defined in the Diploma of Entrepreneurship or Diploma of Leadership apply.                                                                                                                                                                                                                                                        |               |
| <b>Other protocols of the course</b> | Any protocols defined in the Diploma of Entrepreneurship or Diploma of Leadership apply.                                                                                                                                                                                                                                                                |               |
| <b>Bridging/nested courses</b>       | There are no nested courses within this course of study                                                                                                                                                                                                                                                                                                 |               |

# COURSE HANDBOOK



Alphacrucis University College

## DIPLOMA OF ENTREPRENEURSHIP AND DIPLOMA OF LEADERSHIP

### Recommended Course Progression

Based on a full-time study mode

| CORE | SPECIALISATION | ELECTIVES | CAPSTONE |
|------|----------------|-----------|----------|
|------|----------------|-----------|----------|

If you start in the March semester:

| First Year         |                                       |                    |                                        |
|--------------------|---------------------------------------|--------------------|----------------------------------------|
| Semester 1         |                                       | Semester 2         |                                        |
| ACA001             | Faith and Purpose                     | LEA005             | Leadership Principles                  |
| ENT001             | Entrepreneurship Foundations          | EXP008             | Entrepreneurship Professional Practice |
| ENT002             | Idea to Opportunity                   | MKT001             | Foundations of Marketing               |
| LEA004             | Personal Leadership                   | BIB010 or Elective | New Testament Foundations or Elective  |
| Second Year        |                                       |                    |                                        |
| Semester 3         |                                       |                    |                                        |
| EXP001             | Professional Practice in Ministry     |                    |                                        |
| BIB009 or Elective | Old Testament Foundations or Elective |                    |                                        |
| ENT006             | Opportunity to Venture                |                    |                                        |
| 1 x                | Elective                              |                    |                                        |

If you start in the August semester:

| First Year         |                                       |                    |                                        |
|--------------------|---------------------------------------|--------------------|----------------------------------------|
| Semester 1         |                                       | Semester 2         |                                        |
| ACA001             | Faith and Purpose                     | LEA004             | Personal Leadership                    |
| ENT001             | Entrepreneurship Foundations          | EXP008             | Entrepreneurship Professional Practice |
| ENT002             | Idea to Opportunity                   | BIB009 or Elective | Old Testament Foundations or Elective  |
| MKT001             | Foundations of Marketing              | 1 x                | Elective                               |
| Second Year        |                                       |                    |                                        |
| Semester 3         |                                       |                    |                                        |
| LEA005             | Leadership Principles                 |                    |                                        |
| EXP001             | Professional Practice in Ministry     |                    |                                        |
| BIB010 or Elective | New Testament Foundations or Elective |                    |                                        |
| ENT006             | Opportunity to Venture                |                    |                                        |



### Course Learning Outcomes

|                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Graduates will be able to demonstrate:                                                                                                                                                                                                                    |
| <ul style="list-style-type: none"><li>• General understanding of key issues, recent scholarship and practices within the discipline areas of entrepreneurship and leadership, consistent with a Christian worldview;</li></ul>                            |
| <ul style="list-style-type: none"><li>• Depth of understanding of practical fieldwork;</li></ul>                                                                                                                                                          |
| <ul style="list-style-type: none"><li>• Technical and theoretical understanding of basic research principles and methods, and knowledge of research approaches used in the discipline areas of entrepreneurship and leadership.</li></ul>                 |
| Graduates will be able to demonstrate the ability to:                                                                                                                                                                                                     |
| <ul style="list-style-type: none"><li>• Identify, analyse and synthesise theoretical knowledge in the discipline areas of entrepreneurship and leadership;</li></ul>                                                                                      |
| <ul style="list-style-type: none"><li>• Examine a complex problem or presenting issues using appropriate leadership and entrepreneurship methodologies and theories;</li></ul>                                                                            |
| <ul style="list-style-type: none"><li>• Communicate technical and creative skills to express leadership ideas and perspectives;</li></ul>                                                                                                                 |
| <ul style="list-style-type: none"><li>• Communicate effectively and creatively ideas and perspectives on key issues, recent scholarship and practices in leadership and entrepreneurship to peers and general audiences in diverse contexts.</li></ul>    |
| <ul style="list-style-type: none"><li>• Apply theoretical and technical knowledge and skills acquired within the specialist area of leadership in a range of professional contexts to develop appropriate solutions to entrepreneurship issues;</li></ul> |
| <ul style="list-style-type: none"><li>• Work independently, responsibly and with the level expected in a broad range of professional, leadership, and entrepreneurship contexts;</li></ul>                                                                |
| <ul style="list-style-type: none"><li>• Collaborate in team projects to make a positive contribution toward social issues;</li></ul>                                                                                                                      |
| <ul style="list-style-type: none"><li>• Undertake self-reflection and evaluation of performance for the purpose of vocational development.</li></ul>                                                                                                      |



### Work Integrated Learning

Work-Integrated Learning may be undertaken through various Professional Practice and Professional Experience subjects at AC. These subjects seek to create a direct linkage between the learning, skills and values engaged in lectures, and the reflection which occurs when these are applied in real-life settings. These work-based training subjects comprise of instruction, academic assessment and a placement in a workplace for each subject.

To qualify for this course, a candidate will complete at least 2 subjects (20 credit points) of Professional Practice. Students are usually required to find their own workplace/ employer/ mentor to be approved by AC. In some cases, a new aspect within a student's current paid employment may be suitable as a work placement.

*For further information related to Work-Integrated Learning please see the Professional Practice Handbook on Moodle or contact our [Student Support](#) team.*

### Other Course Information

For other course information, such as information on Professional Accreditation and available intakes, visit the course web page:

<https://www.ac.edu.au/awards/diploma-entrepreneurship-and-diploma-leadership/>

# COURSE HANDBOOK



Alpha Crucis University College

## DIPLOMA OF ENTREPRENEURSHIP AND DIPLOMA OF LEADERSHIP

### Useful Links

#### AC WEBSITE



<https://www.ac.edu.au/>

#### ACADEMIC CALENDAR



<https://www.ac.edu.au/key-dates/>

#### HOW TO ENROL



Please see the [Timetable](#) for available subjects and contact [Student Support Team](#) for tailored academic advice before completing the enrolment form.

#### AC POLICIES



<https://ww1.ac.edu.au/ppm/>

#### LEARNING MANAGEMENT SYSTEM



Enrolled students will have access to AC's [LMS](#)

#### FEES



<https://www.ac.edu.au/fees-financing/>

#### STUDENT FORMS



<https://www.ac.edu.au/forms/>

#### GRADUATE ATTRIBUTES



<https://ww1.ac.edu.au/ppm/graduate-attributes-policy/>



### Student Support

The Student Support team are available if you need assistance. Email the team via: [studentsupport@ac.edu.au](mailto:studentsupport@ac.edu.au) or book a phone or video call via: [Bookings](#)

Phone: (02) 8893 9005

<https://www.ac.edu.au/student-services/>

For disability support please contact [dso@ac.edu.au](mailto:dso@ac.edu.au)

# COURSE HANDBOOK



Alphacrucis University College

## DIPLOMA OF ENTREPRENEURSHIP AND DIPLOMA OF LEADERSHIP

### Appendix 1

#### COURSE PROGRESSION TRACKING TEMPLATE

Diploma of Entrepreneurship and Diploma of Leadership

|                              |  |
|------------------------------|--|
| <b>Student:</b>              |  |
| <b>Student ID number:</b>    |  |
| <b>Year of commencement:</b> |  |

Diploma of Entrepreneurship and Diploma of Leadership requirements:

- 90 credit points of compulsory core subjects; and
- 30 credit points of electives.

| 90 cp of Core subjects<br>Subject Code & Name | Subject<br>Credit<br>Points | Comments |
|-----------------------------------------------|-----------------------------|----------|
|                                               |                             |          |
|                                               |                             |          |
|                                               |                             |          |
|                                               |                             |          |
|                                               |                             |          |
|                                               |                             |          |
|                                               |                             |          |
|                                               |                             |          |
|                                               |                             |          |

| 30 cp of Electives Subjects<br>Subject Code & Name | Subject<br>Credit<br>Points | Comments |
|----------------------------------------------------|-----------------------------|----------|
|                                                    |                             |          |
|                                                    |                             |          |
|                                                    |                             |          |